

CHURCH WOMEN UNITED, INC



ALL THINGS NEW

“New Beginnings, New Perspectives”

2024

QUADRENNIAL ASSEMBLY

JUNE 19-22, 2024

**DOUBLETREE BY HILTON HOTEL
1909 SPRING RD, OAK BROOK, IL 60523**

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MESSAGE FROM OUR NATIONAL PRESIDENT

CHURCH WOMEN UNITED, INC *Agreed to Differ, Resolved to Love, United to Serve*

December 4, 2023

Greetings!

We are pleased to invite and welcome you to the 2024 Church Women United Quadrennial Assembly to be held on June 19 – 22, 2024 at the Doubletree by Hilton Hotel Chicago-Oak Brook, Illinois. Our Quadrennial theme “All Things New: New Beginnings, New Perspectives” focuses on embracing, elevating and equipping our organization for a sustainable future.

I’m grateful for your faith, commitment, and patience over the last couple of years as we navigated unprecedented times. To God Be the Glory!!! We’re still standing strong.

The 2024 Quadrennial Assembly gathers dynamic women from all walks of life, backgrounds and perspectives to impact societal change across the nation. Recognized for its unparalleled capacity to empower and inspire women to become architects of change, and the assembly unites our ecumenical, national partners, women leaders and visionaries to share in enriching worship services, sacred prayer spaces, workshops, trainings and powerful presentations from our leaders.

Register for the 2024 Quadrennial Assembly to advocate, promote and redress the most urgent and consequential social issues impacting the well-being of women, girls and families. The 2024 Quadrennial Assembly Planning Team and the State of Illinois are working tirelessly to provide you with a memorable experience. Please don’t miss this exciting time to gather with Church Women United, Inc.

All roads lead to Illinois. We hope to see you!

With Joy,
Mira J. Washington
National President



REGISTRATION & INFORMATION



CHURCH WOMEN UNITED, INC
Agreed to Differ, Resolved to Love, United to Serve



2024 QUADRENNIAL ASSEMBLY

To ensure all Church Women United, Inc (CWU) family, friends, ecumenical partners, and denominations attend the in-person Quadrennial Assembly we are offering two registration processes for your convenience: On-line at: www.churchwomenunited.net and by manual (paper) registration.

The **WHOVA Event Platform** will provide the following information: Registration, assembly sessions, plenaries, meet-ups, presentations, and activities will be easily accessible with a simple click on the agenda topic you would like to attend or participate in.

We have created a hassle-free experience for accessing or searching for links to review information. Easy, breezy and you are there, enjoying the conversation or asking a question.

The WHOVA Platform makes registering, paying, participating, learning, socializing, and even praying-- a one-shop, one-stop and one premium assembly experience.

The 2024 CWU Quadrennial Assembly In-Person event still provides each attendee access to sessions, speakers, and activities, there are **two (2) primary steps** you need to take to participate and experience the CWU 2024 Quadrennial Assembly: sessions, speakers, and activities. All attendees must complete the registration process and create their CWU WHOVA Event account and set up their profile.

The first step is to complete the registration process. This requires completion of the manual paper form or on-line registration.

The second step is creating your WHOVA event website account and set up your profile. Once you have done this you will enter the Quadrennial Assembly programming: sessions, speakers, and activities.

Online Registration:

Members, friends, and partners who would like to register for the 2024 Quadrennial Assembly online, click here https://whova.com/portal/registration/cwuqa_202406/

Registration Online Confirmation Email:

For online registration, registrants will receive a *registration confirmation email*.

- It will arrive in your in-box after you complete the registration process.
- Check your spam and junk folders if you do not see the email in your inbox.
- The registration confirmation email will include instructions to:
 1. Create your CWU WHOVA event website.
 2. Set up your profile.
 3. Access the WHOVA Event Platform for 2024 Church Women United Quadrennial Assembly: sessions, plenaries, and activities.

Manual (*Paper*) Registration

Participants register using a paper register form, please follow the instructions listed below for the manual (paper) registration process.

Manual (Paper) Registration Instructions:

Please download the paper registration and release and liability form/photo waiver at <https://www.churchwomenunited.net/quad2024>

Norma Borgmann, Registrar, Church Women United, Inc.
P.O Box 1022
Centralia, Illinois 62801

Make check or money order payable to:
Church Women United, Inc.
In memo note: 2024QA.

Manual (Paper) Registration Confirmation Letter:

- Once your completed paper registration package is received by the CWU Registrar, you will receive a registration confirmation letter within a few hours.
- Please be sure to include all paper registration documents and as appropriate sign them to prevent any delay in processing your registration.
- The confirmation registration letter will inform you of the next step to Create CWU WHOVA Event Website account, set up profile, and Connect to the WHOVA Event Platform and enter the Quadrennial Assembly: sessions, plenaries, and activities.

PLEASE REMEMBER:

This is a 2-Step process to access the quadrennial assembly programming. You must do both steps:

- 1) Complete registration: either manually or online.
- 2) Create your CWU WHOVA Event Account, set up your profile, and connect to the CWU

WHOVA Event Website:

After completing this step, you will enter the CWU WHOVA EVENT WEBSITE: sessions, speakers, and activities. If you try to do any of this process on the official WHOVA website, it will not work. Please be sure to log into the exclusive Church Women United 2024 Quadrennial Assembly site.

Photo Waiver Release

The photo waiver release form is an integral part in protecting and safeguarding Church Women United, Inc family, our friends, partners, and those participating in the 2024 Quadrennial Assembly as attendees, speakers, presenters, partners, and keynoters.

The Photo waiver/release is a best practice in protecting the images of anyone who is photocopied, and their photo/picture is to be used in some published way. As an example, YouTube, Facebook. Video and or an article. Church Women United may use the pictures from the 2024 Quadrennial Assembly meeting in educational, informational, promotional or and archival settings.

All registrants are required to sign a Photo Waiver Release form. You can obtain a copy of forms at www.churchwomenunited.net as part of the manual paper registration process. For Online registration, registrants will be provided this form to review and sign during the registration/check in process.

Waiver of Release of Liability

The Waiver of Release of Liability is **an agreement between Church Women United, Inc and all participant promising not to sue and the releasee of person or company potentially liable for any harm or damage that might occur during the event.** You can obtain a copy of forms at www.churchwomenunited.net as part of the manual paper registration process.

All speakers, presenters, panelists, and keynoters are required to sign a photo release and consent and Release of Liability forms. These forms will be provided during the registration and/or speaker onboarding process.

WHOVA PRIVACY POLICY

WHOVA is committed to protecting and safeguarding your personal data: credit cards, profile information, photos. To learn more about WHOVA's privacy policy, please click here: <https://whova.com/privacy/>

Quadrennial Assembly Ongoing Communication Processes

If you have any questions or concerns about manual paper registration, please contact the Registrar by email at: Nicole Walker cwuqa2024@gmail.com or Norma Borgmann at nborgmann1658@charter.net or call (678) 705-3711.

For assistance with general quadrennial assembly questions and or technology issues, please email our QA Team at: cwuqa2024@gmail.com

For technical assistance with the WHOVA Event Platform, please email their support staff at: support@whova.com

Our weekly publication “Trending Tuesday” and website will keep you up to date, informed, and prepared for the Quadrennial Assembly. Make sure you are registered to receive the publication. If not, send a request to: info.churchwomenunitedinc@gmail.com

WHOVA TRAINING

In preparation for the QA, we are offering Technology Training on the WHOVA Event Platform on **March 7, 14, 21, 28 at 8:00pm EST**. This training will consist of desktop and mobile app usage. The training is designed to be simple, easy to learn, step by step, instructions on the WHOVA platform, browsers, Zoom, and more. The live-in person training will be on Zoom.

Please visit <https://www.churchwomenunited.net/quad2024> for upcoming training and registration details.

All ticket sales are final. Subject to approval in the event of a cancellation. Please contact the QA Registration team.

WHOVA Mobile app and Web app – Mobile APP available in March 2024

Please use the link below to access the Web app.

https://whova.com/portal/webapp/cwuqa_202406/



ALL THINGS NEW
“New Beginnings, New Perspectives”

WAIVER AND RELEASE OF LIABILITY

IN CONSIDERATION OF the risk of injury that exists while participating in 2024 Quadrennial Assembly (hereinafter the “Activity”); and

IN CONSIDERATION OF my desire to participate in said Activity and being given the right to participate in same;

I HEREBY, for myself, my heirs, executors, administrators, assigns, or personal representatives (hereinafter collectively, “Releasor”, “I”, or “me” which terms shall also include Releasor’s parents or guardian if Releasor is under 18 years of age), knowingly and voluntarily enter into this WAIVER AND RELEASE OF LIABILITY and hereby waive any and all rights, claims or causes of action of any kind arising out of my participation in the Activity; and

I HEREBY release and forever discharge CHURCH WOMEN UNITED, INC, located at 3605 Campbellton Rd SW, Atlanta, Georgia, 30331, their affiliates, managers, members, agents, attorneys, staff, volunteers, heirs, representatives, predecessors, successors and assigns (collectively “Releasees”), from any physical or psychological injury that I may suffer as a direct result of my participation in the aforementioned Activity.

I AM VOLUNTARILY PARTICIPATING IN THE AFOREMENTIONED ACTIVITY AND I AM PARTICIPATING IN THE ACTIVITY ENTIRELY AT MY OWN RISK. I AM AWARE OF THE RISKS ASSOCIATED WITH PARTICIPATING IN THIS ACTIVITY, WHICH MAY INCLUDE, BUT ARE NOT LIMITED TO: PHYSICAL OR PSYCHOLOGICAL INJURY, PAIN, SUFFERING, ILLNESS, DISFIGUREMENT, TEMPORARY OR PERMANENT DISABILITY (INCLUDING PARALYSIS), ECONOMIC OR EMOTIONAL LOSS, AND DEATH. I UNDERSTAND THAT THESE INJURIES OR OUTCOMES MAY ARISE FROM MY OWN OR OTHERS NEGLIGENCE, CONDITIONS RELATED TO TRAVEL TO AND FROM THE ACTIVITY, OR FROM CONDITIONS AT THE ACTIVITY LOCATION(S). NONETHELESS, I ASSUME ALL RELATED RISKS, BOTH KNOWN AND UNKNOWN TO ME, OF MY PARTICIPATION IN THIS ACTIVITY.

I FURTHER AGREE to indemnify, defend and hold harmless the Releasees against any and all claims, suits or actions of any kind whatsoever for liability, damages, compensation or otherwise brought by me or anyone on my behalf, including attorney’s fees and any related costs.

I FURTHER ACKNOWLEDGE that Releasees are not responsible for errors, omissions, acts or failures to act of any party or entity conducting a specific event or activity on behalf of Releasees. In the event that I should require medical care or treatment., I authorize Church Women United, Inc to provide all emergency medical care deemed necessary, including but not limited to, first aid, CPR, the use of AED, emergency medical transport, and sharing medical information with medical personnel. I further agree to assume all costs involved and agree to be financially responsible for any costs incurred as a result of such treatment. I am aware and understand that I should carry my own health insurance.

I FURTHER ACKNOWLEDGE that this Activity may involve a test of a person's physical and mental limits and may carry with it the potential for death, serious injury, and property loss. I agree not to participate in the Activity unless I am medically able and properly trained, and I agree to abide by the decision of the Church Women United, Inc official or agent, regarding my approval to participate in the Activity.

I HEREBY ACKNOWLEDGE THAT I HAVE CAREFULLY READ THIS "WAIVER AND RELEASE" AND FULLY UNDERSTAND THAT IT IS A RELEASE OF LIABILITY. I EXPRESSLY AGREE TO RELEASE AND DISCHARGE Church Women United, Inc. AND ALL OF ITS AFFILIATES, MANAGERS, MEMBERS, AGENTS, ATTORNEYS, STAFF, VOLUNTEERS, HEIRS, REPRESENTATIVES, PREDECESSORS, SUCCESSORS AND ASSIGNS, FROM ANY AND ALL CLAIMS OR CAUSES OF ACTION AND I AGREE TO VOLUNTARILY GIVE UP OR WAIVE ANY RIGHT THAT I OTHERWISE HAVE TO BRING A LEGAL ACTION AGAINST Church Women United, Inc FOR PERSONAL INJURY OR PROPERTY DAMAGE.

To the extent **that** statute **or** case law does not prohibit releases for ordinary negligence, this release is also for such **negligence** on the part of Church Women United, Inc, its agents, and employees.

I agree that this Release shall be governed for all purposes by Georgia law, without regard to any conflict of law principles. This Release supersedes any and all previous oral or written promises or other agreements. In the event that any damage to equipment **or** facilities occurs as a result of my or my family's or my agent's willful actions, neglect or recklessness, I acknowledge and agree to be held liable for any and all costs associated with any such actions of neglect **or** recklessness.

THIS WAIVER AND RELEASE OF LIABILITY SHALL REMAIN IN EFFECT FOR THE DURATION OF MY PARTICIPATION IN THE ACTIVITY, DURING THIS INITIAL AND ALL SUBSEQUENT EVENTS OF PARTICIPATION.

THIS AGREEMENT was entered into at arm's length, without duress or coercion, and is to be interpreted as an agreement between two parties of equal bargaining strength. **Both** Participant, and Church Women United, Inc., agree that this agreement is clear and unambiguous as to its terms, and that no other evidence shall be used or admitted altering or explain **the** terms of this agreement, but that it will be interpreted based on the language in accordance with the purposes for which it is entered into.

In the event that any provision contained within this Release of Liability shall be deemed to be severable or invalid, or if any **term**, condition, phrase or portion of this agreement shall be determined to be unlawful or otherwise unenforceable, the remainder of this agreement shall remain in full force and effect. If a court should find that any provision of this agreement to be invalid or unenforceable, but that by limiting said provision it would become valid and enforceable, then said provision shall be deemed to be written, construed and enforced as so limited.

The signed acknowledgement of this form will be available during the registration process. All attendees are required to complete this form. Should you fail to complete the form, the registration team will require you to complete a form onsite.

PHOTO RELEASE WAIVER

I, Attendee, hereby grant and authorize Church Women United, Inc the right to take, edit, alter, copy, exhibit, publish, distribute and make use of any and all pictures or video taken of me by Church Women United, Inc to be used in and/or for legally promotional materials including, but not limited to, newsletters, flyers, posters, brochures, advertisements, fundraising letters, annual reports, press kits and submissions to journalists, websites, social networking sites and other print and digital communications, without payment or any other consideration. This authorization extends to all languages, media, formats and markets now known or hereafter devised. This authorization shall continue indefinitely, unless I otherwise revoke said authorization in writing.

I understand and agree that these materials shall become the property of Church Women United, Inc and will not be returned. I hereby hold harmless, and release Church Women United, Inc from all liability, petitions, and causes of action which I, my heirs, representative, executors, administrators, or any other persons may make while acting on my behalf or on behalf of my estate.

I warrant that I am of the age of consent (18 years or older) and that I am competent to contract in my own name. I have read this release before signing below and I fully understand the contents, meaning and impact of this release.

The signed acknowledgement of this form will be available during the registration process. All attendees are required to complete this form. Should you fail to complete the form, the registration team will require you to complete a form onsite.

ASSEMBLY INFORMATION

Registration includes: Official Badge, Conference kit, workshop materials, All digital reports, (3) meals: Gala Dinner and 2 Lunch options, daily breakfast voucher.

Early Bird - 7/26/23- 2/15/24

\$345.00

Regular – 2/16/24 – 5/20/24

\$375.00

Late **manual registration** until June 3, 2024

Additional: \$100.00

Must contact Registration team for approval in advance.

No On-Site registration

HOTEL

Doubletree by Hilton Hotel Chicago – Oak Brook

Date: June 19 – 22, 2024

Hotel reservation link:

<https://www.hilton.com/en/attend-my-event/quadrennialconference2024/>

Room block until May 28, 2024

LODGING AND MEALS

Doubletree by Hilton Hotel Chicago – Oak Brook

Room rate: June 19-22, 2024

\$159.00

Sales Tax: 9% - \$14.31 + Eco Green Fee of \$.97 per day

Incidental fee: \$30.00 per day

Breakfast voucher daily

President-Elect's Reception

(2) Lunch options – Thursday & Friday

President Gala

PARKING

Free parking for hotel guest

TRANSPORTATION

Templar VIP Transportation LLC, 332 S. Michigan Ave., Suite 900, Chicago, IL 60604

Book transportation online or call

Online: <https://book.mylimobiz.com/v4/templar>

Phone reservations: (312) 724-8333

Transportation to and from the airport: \$53.00 per trip

Please book your transportation in advance



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VENDORS & BOOTHS

The 2024 Quadrennial Assembly will provide a marketplace for you to shop. Don't miss out on this opportunity to showcase your products and services.

Reserve your space today by contacting Elaine Bailey Johnson at ebj2203s@aol.com for further details. Limited space available.

For your shopping pleasure, attendees and guest are free to visit the marketpace during the scheduled hours.

HEARING IMPAIRED ACCOMMODATIONS

The Quadrennial Assembly will provide American Sign Language Interpreters if requested. Please notify the Registration Team before 2/15/24 of any hearing impairments. cwuqa2024@gmail.com

COVID GUIDELINES

All attendees are required to take a covid test 24 hours prior to arriving to the 2024 Quadrennial Assembly. Please be sure to record a "Negative test". It's our desire to keep all attendees safe at all times. **Mask are optional.** The Quadrennial Assembly will provide a Hospitality table with water and light snacks should you need refueling or medical assistance.

ASSEMBLY ATTIRE

Wednesday – June 19

Opening Worship:
**Red & Yellow
Attire**

Thursday – June 20

Represent your state or CWU T-shirts, Scarves, Blouse (whatever you own that has the CWU logo) or come as you are.

Friday – June 21

National
President Gala

Colors:
Red & Silver

Saturday – June 22

Safe Travels!

HOSPITAL/TRANSPORTATION

HOSPITAL

Elmhurst Hospital
155 E Brush Hill Road
Elmhurst, IL 60126
(331)221-1000

Adventist Medical Center Hinsdale
120 North Oak St
Hinsdale, IL 60521
(630)856-9000

DIALYSIS CENTER

Fresenius Kidney Care Oak Brook
1600 W 16 th St Ste 13
Oak Brook, IL 60523
(800) 881-5101
(Information only – we made no arrangements with the facility)

SCOOTER RENTALS

Midwest Mobility
7620 Dempster St.
Morton Grove, Il 60053
(847)604-3444

Scotaround
2301 S Lake Shore Dr.
Chicago, IL 60616
(888) 441-7575

Please call to make individual arrangements. QA is not contracted to provide equipment.

Hotel Shuttle

Doubletree by Hilton Hotel Chicago -Oak Brook does not provide shuttle service to and from airport. Please book all transportation in advance

GROUND TRANSPORTATION

Templar Transportation
Templar VIP Transportation LLC, 332 S.
Michigan Ave., Suite 900, Chicago, IL 60604



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PRELIMINARY SCHEDULE AT-A-GLANCE

Pre-Assembly Monday, June 17, 2024

Arrival of National President

Pre-Assembly - Tuesday, June 18, 2024

7:00am Morning Prayer

2:00pm – 6:00pm Quadrennial Assembly Meetings/Logistics Board of Directors

8:00pm – 9:00pm Prayer Service

Quadrennial Assembly Opens - Wednesday, June 19, 2024

7:00am Morning Prayer

8:00am – 8:00pm Registration opens

4:00pm - 6:00pm President-Elect's Reception

7:00pm Opening Worship

Thursday, June 20, 2024

7:00am Morning Prayer

8:00am – 6:00pm Registration

9:00am–11:00am Business Session

Common Council Meeting

11:30pm – 12:30pm: Workshop Session I

12:30pm – 1:30pm Lunch

1:30pm – 2:30pm Workshop Session II

3:30pm – 5:00pm Plenary Session I

5:00pm – 7:00pm: Dinner (On your own)

7:00pm – 9:00pm Young Church Women United Program

Friday, June 21, 2024

7:00am Morning Prayer

8:00am–3:00pm Registration

9:00am–11:55am Business Session

National President's Report

Regional/Committee Reports

12:00pm – 1:00pm Lunch

1:15pm – 2:15pm Workshop Session III

2:30pm–4:30pm Plenary Session II

Ecumenical & Partner Reports

6:30pm President's Gala

Saturday, June 22, 2024

7:00am Morning Prayer

8:00am – 9:30am Closing Worship

Departure – Safe Travels home



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CONVENTION SHUTTLE & TRANSPORTATION INFORMATION



Primary POC: Tim – Direct Phone: (312) 754-9586

Email: operations@templarviptransportation.com

Primary POC: Evelin Rodrigues – Direct Phone: (312) 761-2612

Email: operations@templarviptransportation.com

Transportation Booking Reservation instructions:

-Client can email their transportation request to reservation@templarviptransportation.com including the following: First and Last Name, Email Address, Cell Phone Number, Home Phone Number, Date of Travel and Airline and Flight Number. Client will receive a confirmation email for client to overlook and confirm along with payment request. Client card will not be charged until three weeks prior to agreed conference start and end times.

-Client can call (312) 724-8333 and select reservation. Client advised to tell representative they are booking for CWA 2024 Conference. Client will be asked the following questions: First and Last Name, Email Address, Cell Phone Number, Home Phone Number, Credit Card information to secure Transportation Reservation, Date of Travel and Airline and Flight Number. Client will receive a reservation number to reference in case of modifications.

-Client can send a SMS text message to (312) 724-8333 for a return phone call. Next available representative will contact client via phone call. Client will be asked to provide the following: First and Last Name, Email Address, Cell Phone Number, Home Phone Number, Credit Card information to secure Transportation Reservation, Date of Travel and Airline and Flight Number. Client will receive a reservation number to reference in case of modifications.

-Client can also visit the following URL to book reservation online:

<https://book.mylimobiz.com/v4/templar> . You can have your web time create a link on church website and have the link redirect to provided URL to book reservation online.

-Client can learn more about our company at <https://templarviptransportation.com>.

Local: (312) 724-8333 | **Toll-Free:** (800) 517-4370 | **Fax:** (312) 971-9253

Dispatch Phone/Text Message Line: (773) 937-7171

Templar VIP Transportation LLC, 332 S. Michigan Ave., Suite 900, Chicago, IL 60604

Email: ridesby@templarviptransportation.com | **Website:** www.templarviptransportation.com



CONVENTION SHUTTLE & TRANSPORTATION QUESTIONNAIRE

Thank you for registering for Church Women United 2024 Quadrennial Assembly
To assist with transportation logistics, please take a moment to complete the following questionnaire regarding shuttle and transportation services to and from the airport and event location.

Personal Information:

- Full Name: _____
- Registration Number: _____
- Contact Email: _____
- Contact Cell Phone Number: _____

Arrival Information:

- Arrival Date: ___ / ___ / ___
- Arrival Time: _____ (HH:MM AM/PM)
- Flight Number: _____
- Departing City: _____

Departure Information:

- Departure Date: ___ / ___ / ___
- Departure Time: _____ (HH:MM AM/PM)
- Flight Number: _____
- Destination City: _____

Shuttle Service:

- Will you require shuttle service (\$53.00) from the airport to the event location upon arrival?
Yes or No
- Will you require shuttle service (\$53.00) from the event location to the airport upon departure?
Yes or No



Special Requirements:

Do you have any special transportation needs or requirements? (e.g., wheelchair accessibility, space for large equipment, etc.)

Yes (Please specify): _____

No _____

If you have any additional comments or questions regarding transportation, please provide below:

Instructions:

Please complete and return this questionnaire by May 20, 2024

If your travel plans change, please notify us as soon as possible so we can adjust transportation arrangements. Shuttle pick-up and drop-off points, as well as schedules, will be communicated to you closer to the event date.

Thank you for your cooperation. We look forward to seeing you at the 2024 Church Women United Quadrennial Assembly.

Templar VIP Transportation LLC.

332 S. Michigan Ave. Suite 900, Chicago, IL. 60604

Toll Free: (800) 517-4370

Website: www.templarviptransportation.com

E-mail: operations@templarviptransportation.com

Transportation contact: Evelin Rodriguez

Direct/Text: (312)761-26122024 Conference transportation reservation:





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2024 QUADRENNIAL ASSEMBLY PHOTO MEMORY DRIVE AVAILABLE

Every four amazing years we gather to pray, share our stories and celebrate our accomplishments.

The Quadrennial Assembly allows us to rekindle old relationships and meet new friends. God has blessed our organization with a rich, strong and compassionate sisterhood. We would like to make sure you have the opportunity to treasure the 2024 Quadrennial Assembly.

Guess what!!! You can treasure the Quadrennial Assembly moments by purchasing 2024 QA memory thumb drive. The thumb drive will consist of photographic moments and more captured during the Quadrennial Assembly.

Please complete a memory drive request form at the Registration booth. The memory thumb drive is first come first serve.

The Official Photographer for the 2024 Church Women United Quadrennial Assembly.

Contact:

Jody Stevens
2204 Quadrennial Photographer
jodystevens1031@yahoo.com

Cost: \$20.00

All thumb drives will be mailed to your home by July 15 – 26, 2023 via USPS. Should you not receive your thumb drive, please email Jody Stevens directly.

We look forward to capturing **You** at the 2024 Church Women United Quadrennial Assembly





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CHURCH WOMEN UNITED 2024 QUADRENNIAL CHOIR

Thank you for your interest in the CWU Choir for the 2024 Quadrennial in Illinois! Since every choir operates differently, here is what you need to know about our choir:

* Choir members must pre-register on or before April 30, 2024, there will be no walk-ins.

There are several reasons for this:

- All participants will receive the music prior to the event. We encourage choir members to rehearse accordingly. We are unable to accommodate onsite participants.
- We request consistent participation throughout the Quadrennial Assembly to ensure we are adequately prepared to participate as outlined in the QA program.

* No dress code required for choir members.

* All participants will receive a learning CD about six weeks before to the Quadrennial Assembly. Please schedule time to listen to the recorded music on a regular basis prior to the event. If you do not have the technology to listen to a CD, please contact me in advance.

To join the Quadrennial Choir, please complete the attached form:

Wendy Hood
202 Park Avenue
Harrodsburg, KY 40330
Deadline to register is April 30, 2024



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CHURCH WOMEN UNITED QUADRENNIAL 2024 CHOIR

Name _____

Mailing address

Phone _____

Email _____

Please complete and mail the choir registration form to Wendy Hood.
The **\$10.00 fee** for choir materials will be added to your paper or online registration.
All choir members must be pre-registered by **April 30, 2024**, no walk-ins
Thank you for your interest in the CWU Quadrennial 2024 Choir!

Wendy7Hood@icloud.com
202 Park Avenue
Harrodsburg, KY 40330
859-613-2575

Should you have additional questions regarding the 2024 Quadrennial Assembly, please email us at cwuqa2024@gmail.com or call (678)705-3711.



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2024 Quadrennial Assembly

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HANDS TOGETHER FOR HOMELESSNESS

The 2024 Quadrennial Assembly will host a donation drive for the homeless population in the Chicago area. A special presentation will be provided to the selected agency during the Quadrennial Assembly.

Please consider packing a small item in your luggage or make a donation towards the project.

Items Needed:

Full or Travel-size Toiletries (must be unopened)

- Shampoo
- Conditioner
- Deodorant
- Face and/or body lotion
- Disposable razors
- Toothpaste & toothbrushes
- Sanitary napkins & tampons

Personal Care (must be unopened)

- Cough drops
- Cotton balls
- Hair oil
- Hairbrushes
- Nail polish & polish remover
- Emery boards and nail files

Clothing (must be new)

- Panties
- Sleepwear
- Shoes
- Socks
- Bras (All sizes)



Thank you in advance for your generosity.

For more information, please email cwuqa2024@gmail.com
or call (678) 705-37111

Mira J. Washington
National President

CHURCH WOMEN UNITED, INC

Agreed to Differ, Resolved to Love, United to Serve



ALL THINGS NEW

"New Beginnings, New Perspectives"



QUADRENNIAL ASSEMBLY

Prayer Room

**OPEN
DAILY | 7AM - 9PM**

Stop by the Quadrennial Assembly Prayer room daily to refuel and rejuvenate your mind, body and spirit.

Please contact Rev. Lillie Holman at cwu.lillieholman@gmail.com for more information



CHURCH WOMEN UNITED, INC
 3605 Campbellton Rd SW
 Atlanta, GA 30331-5219
 churchwomenunited.net



**2024 QUADRENNIAL ASSEMBLY VENDOR/EXHIBITOR
 APPLICATION AND AGREEMENT FORM**

Church Women United is a racially, culturally, theologically inclusive women’s movement, celebrating unity in diversity and working for a world of peace and justice. Founded in 1941, Church Women United is:

- A movement representing Protestant, Roman Catholic, Orthodox and other Christian women;
- Biblically based shared Christian faith;
- Organized into more than 1,200 local and state units working for peace and justice;
- Supported by constituents in state and local units and denominational women’s organizations;
- Impassioned by the Holy Spirit to act on behalf of women and children throughout the world; and
- Recognized as a non-governmental organization by the United Nations.

Business/Exhibition Name _____

Full Name of Authorized Agent _____

First

Last

Address _____

City _____ State _____ Zip Code _____

Telephone _____ Email _____

What items will be sold or distributed? _____

VENDOR OPPORTUNITY - \$200.00 per Booth

- 1. Booth Assignments:** To secure booth space, a completed application, signed contract, and payment must be received. Booth Assignments will be made in the order that contracts are received. The organizers reserve the right to change location assignments at any time and without notice to the individual vendee.
- 2. Booths:** A standard booth package includes one 6' draped table, identification sign, and two chairs. If a Vendor plans to install a completely constructed display of such a nature that the Vendor will not require or desire the use of standard booth equipment, no part thereof shall so project as to obstruct the view of adjacent booths. Booth side dividers of a height in excess of 36' must not extend further than three feet out from the back wall. Booth walls must not exceed eight (8) feet in height. Island exhibits must not include a back wall that blocks visibility of neighboring booths. Any deviations from the aforementioned must be submitted in writing at the time of the application submission and must receive approval by Church Women United, Inc. All deviations from the above must obtain written approval in advance. Audio Visual aids and/or equipment may not be played at a level that would interfere with adjacent exhibitors.
- 3. Vendor fees** must be paid in full, prior to selecting or being assigned space(s). No refunds will be made on cancellations.
- 4. Use of Space:** No vendor shall permit any other vendor or its representative to use the space allotted in this contract nor shall any display articles not manufactured or sold normally by the contracted vendor. Vendors shall not sublet booth or assign this lease in whole or in part without the prior written consent of the organizers.
- 5. Limitation and Liability:** The vendor shall indemnify Church Women United, Inc. in all claims, demands, actions, expenses, damages, penalties, or proceedings arising out of or in any way connected with the exhibitor's occupancy and use of the exhibition premises or any part thereof. Vendors will be required to meet the cost of making good any damage to floor, walls, structures, and accessories.
- 6. Security and Insurance:** No security is provided. All goods are displayed and stored at the risk of the Vendor. All vendors are advised to carry insurance against theft, loss damage, and fire. In addition, the Vendor acknowledges Church Women United, Inc.
- 7. The exhibitor** assumes the entire responsibility and liability for losses, damages, and claims arising out of vendor's activities on the Hotel premises and will indemnify, defend, and hold harmless Church Women United, Inc., DoubleTree by Hilton-Oak Brook, its owner, and its management company, as well as their respective agents, servants and employees from any and all such losses, damages, and claims.
- 8.** The DoubleTree by Hilton-Oak Brook will not be responsible or liable for any loss, damage, or claims arising out of exhibitor's activities on the Hotel's premises except for any claims, loss, or damages arising directly from the Hotel's own negligence.
- 9. Protection of the Facility:** Nothing shall be posted on or tacked, nailed, screwed, or otherwise attached to columns, walls, floors, or other parts of the hotel without permission from proper building authority and Vendor Management.
- 10.** Installation, Hours of Operation and Dismantling will be in DoubleTree by Hilton Chicago-Oak Brook; 1909 Spring Road; Oak Brook, Illinois 60523

The following are specific hours:

Vendor Setup	Wednesday, June 19, 2024	12:00 noon – 3:00pm
Vendor Business	Thursday, June 20, 2024	9:00 am – 7:00pm
	Friday, June 21, 2024	9:00 am – 7:00pm
Dismantle	Saturday, June 22, 2024	9:00 am – 10:00am

Any false information given will result in cancellation of the agreement.

Signature_____ Date_____

Please make check payable to **Church Women United, Inc.** Mail signed Vendor Application and Agreement along with the check to:

Elaine B. Johnson
Church Women United
P. O. Box 15216
Chicago, IL 60615

Any Vendor questions or concerns can be forward to ebj2203s@aol.com or 312/218-8879.



CHURCH WOMEN UNITED, INC

3605 Campbellton Rd SW; Atlanta, GA 30331-5219

CHURCHWOMENUNUNITED.NET

2024 QUADRENNIAL ASSEMBLY SOUVENIR JOURNAL CONTRACT

Church Women United is a racially, culturally, theologically inclusive Christian women's movement, celebrating unity in diversity and working for a world of peace and justice. Founded in 1941, Church Women United is:

- A movement representing Protestant, Roman Catholic, Orthodox and other Christian women;
- Biblically based, shared Christian faith;
- Organized into more than 1,200 local and state units working for peace and justice in the United States and Puerto Rico;
- Supported by constituents in state and local units and denominational women's organizations;
- Impassioned by the Holy Spirit to act on behalf of women and children throughout the world; and
- Recognized as a non-governmental organization by the United Nations.

A souvenir journal is being published for the 2024 Quadrennial Assembly, June 19-22,2024 at the DoubleTree by Hilton Chicago-Oak Brook; 1909 Spring Rd; Oak Brook, IL 60523. This promises to be an unforgettable event. You are invited to support the event by placing an advertisement in the souvenir journal. Please submit your copy ready ad electronically to ebj2203s@aol.com.

ADVERTISEMENT AGREEMENT

_____ OUTSIDE BACK COVER	\$1000	_____ HALF PAGE (1/2)	\$ 150
_____ INSIDE BACK COVER	\$ 750	_____ QUARTER PAGE (1/4)	\$ 75
_____ INSIDE FRONT COVER	\$ 500	_____ EIGHTH PAGE (1/8)	\$ 50
_____ FULL PAGE	\$ 300	_____ PATRON	\$ 25

NAME/CHURCH/ORGANIZATION/BUSINESS _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

TELEPHONE (_____) _____ CELL (_____) _____

FAX NUMBER (_____) _____ EMAIL _____

NOTE: Church Women United reserves the right to edit or reject any and all advertising it deems not consistent with its purposes and will return the ad and payment. Church Women United is not liable for errors or omissions to a greater extent than the cost of the advertisement.

— Full payment must accompany the Advertising Agreement. Please make checks and money orders payable to: **CHURCH WOMEN UNITED, INC.**

Please forward payment: **Elaine Bailey Johnson, Attn: Souvenir Journal**

P.O Box 15216 Chicago, Illinois 60615

DEADLINE FOR ALL ADS: April 30, 2024

Amount Enclosed: \$ _____ Check/Money Order #: _____ Signature: _____

For additional information, contact Elaine B. Johnson 773/493-1628 (home) 312/218-8879 (cell) EBJ2203S@AOL.COM (email)



CHURCH WOMEN UNITED, INC
Agreed to Differ, Resolved to Love, United to Serve
2024 Quadrennial Assembly
June 19 – 22, 2024
Doubletree by Hilton Hotel
1909 Spring Rd, Oak Brook, IL 60523



ALL THINGS NEW
"New Beginnings, New Perspectives"

2024 QUADRENNIAL ASSEMBLY CONTACT

Please email 2024cwuqa@gmail.com regarding any issues and/or concerns regarding the Quadrennial Assembly.

The national office contact (678)705-3711 or email info.churchwomenunitedinc@gmail.com

Should you have any technical issues pertaining to WHOVA, please contact us immediately.

ALL ABOUT OAK BROOK

Things to do during your visit

The top attractions to visit in Oak Brook are:

- Graue Mill & Museum
- Mayslake Peabody Estate
- Fullersburg Woods Nature Education Center
- Lizzadro Museum of Lapidary Art
- Martin Lawrence Gallery

Oak Brook Shopping Mall

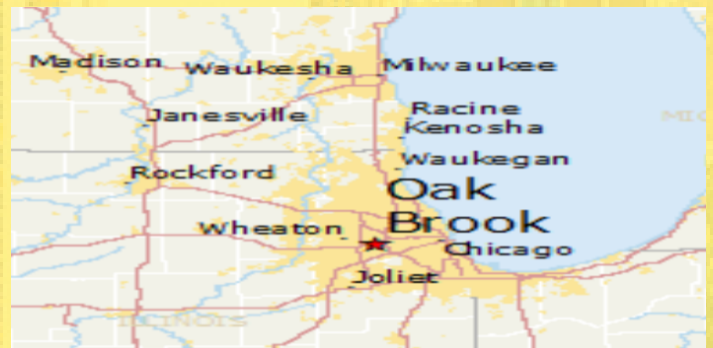
100 Oak Brook Center
Oak Brook, IL 60523

The Morton Arboretum

<https://www.mortonarb.org>

Restaurants

Gibsons Bar & Steakhouse
Perry's Steakhouse & Grille
El Tapeo
Michael Jordan's Steakhouse



Feel free to stop by the hotel concierge for additional assistance during your stay at the Doubletree by Hilton – Chicago. Shuttle service may be available to the Oak Brook Shopping Mall only.



CHURCH WOMEN UNITED, INC.

ALL THINGS NEW

“New Beginnings, New Perspectives”

**2024 QUADRENNIAL ASSEMBLY
JUNE 19 – 22, 2024**

ALL ROADS LEAD TO OAK BROOK, ILLINOIS IN 2024!

REGISTER NOW – ONLINE OR PAPER REGISTRATION AVAILABLE

EARLY BIRD REGISTRATION: 7/26/23 – 2/15/24

\$345.00

REGULAR REGISTRATION: 2/16/24 – 5/20/24

\$375.00

REGISTRATION INCLUDES: BADGE, CONFERENCE BAG, DIGITAL REPORTS, GALA DINNER, (2) LUNCH OPTIONS, PRESIDENT-ELECT RECEPTION, AND DAILY BREAKFAST VOUCHERS

SINGLE/DOUBLE OCCUPANCY: \$159.00 + TAX/HOTEL FEES

ALL HOTEL RESERVATIONS MUST BE BOOKED VIA QUADRENNIAL REGISTRATION

**Doubletree by Hilton Hotel
Chicago – Oak Brook
1909 Spring Road
Oak Brook, IL 60523**



REGISTER HERE!

Upon completion of registering for the Quadrennial 2024 Assembly all participants will receive a hotel link to make your reservation. Hotel registration link expires: May 20, 2024

Should you have questions or concerns, please email cwuqa2024@gmail.com
Or call (678)705-3711

